



Corresponding attachment for the application to conduct an oral videoconference exam outside the University or other institutions

Information pursuant to Articles 13 and 14 of the Data Protection Regulation (DSGVO) for conducting oral examinations by video conference

The protection of your personal data is a major concern of the University of Freiburg and we want you to be as well informed as possible about the processing of your personal data. Please take note of the following data protection declaration with regard to the processing of your personal data when conducting oral examinations by video conference.

Responsible body for data protection law University of Freiburg Friedrichstraße 39, 79098 Freiburg 0761/203-0 datenschutz@uni-freiburg.de https://www.uni-freiburg.de	Data protection officer University of Freiburg The data protection officer Friedrichstraße 39, 79098 Freiburg datenschutzbeauftragter@uni-freiburg.de
Purpose of data processing Due to the corona epidemic, the use of electronic information and communication technologies (video permitted at the University of Freiburg during the period of limited examination operations for the con under the conditions laid down in the statutes. Priority is given to systems on the University's own servers, in particular the virtual classroom system "Ac the service "DFNconf" from the German Research Network (Verein zur Förderung eines Deutschen DFN), which is tailored to the needs of research and teaching, can be used. In order to be able to carry out oral examinations during the course of studies and the acceptance of conferences, it is also necessary to process personal data of the participants (examinees and examiner	
Categories of data <ul style="list-style-type: none">• Name or pseudonym• Time stamp• Video and audio data• Possibly screen content	

- IP address
- Information about computer terminal / hardware
- Identification data

Identity verification

If the examinee is not personally known to at least one examiner, his/her identity must be verified in a suitable manner. For this purpose, it may be necessary to transmit identification data in the form of a copy (scan) of the identity card or a comparable official identity document to the Examinations Office by e-mail or in any other way in good time before the examination begins. The document must only contain the information required for the verification of identity and may otherwise be blacked out. The copy of the identity card will not be included in the examination files. In this context, we would like to point out that the transmission of data by e-mail has security gaps and that a complete protection of the data against access by third parties cannot be guaranteed. Alternatively, the document can also be sent by mail or fax.

Data security

Only the personal data of the participants which are (technically) necessary for the performance of the tests will be processed.

Digital exams are held in rooms at the University or in private rooms with suitable technical equipment. The participants ensure, in each case for their area of responsibility and location, that the exam is not accessible to third parties and cannot be overheard. Control of camera, sound and screen content is the responsibility of the participants themselves.

The video and audio data recorded via the camera and the microphone of your computer terminal, together with your IP address and device/hardware information, will be transmitted to servers in the secured machine room of the data center. When using DFNconf, the data is processed on servers of DFN-Verein. Optionally, when using a presentation, the transmission of the screen content can be enabled or a PowerPoint presentation (ppt/pptx file) can be uploaded.

To ensure the security of your personal data during transmission, the University of Freiburg uses state-of-the-art encryption methods (SSL and TLS). The video and audio data will be transmitted SSL-encrypted to the participants' end devices for the duration of the examination or the provision of the course work.

Legal basis for data processing

- Students

Art. 6 para. 1 sentence 1, lit. e, para. 3 DSGVO, in conjunction with § 12 para. 1 State Higher Education Act (LHG), as well as the relevant provisions of the University study and examination regulations and § 3 of the statutes of the University of Freiburg on dealing with the effects of the corona pandemic in the area of studies and teaching (Corona Statutes).

- Examiners, assessors and minute keepers
Art. 6 para. 1 sentence 1, lit. e, para. 3 DSGVO in conjunction with Art. 12 para. 1 LHG and
 - §§ 83 ff State Civil Service Act BW (civil servants)
 - Art. 6 para. 1 sentence 1, lit. b DSGVO, art. 88 DSGVO, § 15 para. 1, 5 State Data Protection Act (employees covered by collective agreements)
 - Art. 6 para. 1 sentence 1 lit. b DSGVO, § 56 LHG (lecturers)

Storage duration or criteria for determining the duration

The above data will be processed for as long as necessary for the purpose of carrying out the online test.

Uploaded presentations and other documents submitted for the purpose of conducting the exam will be deleted after the exam.

The IP address and hardware information of the computer terminals are usually stored for a period of seven days in the access and error log of the server for possible error analysis.

The check is not recorded and the copy of the ID card transmitted for identification purposes is not included in the examination files.

Recipient categories

The data required for conducting oral exams by video conference is usually processed in the local systems of the University of Freiburg. Access to this data is granted to the participants and, if necessary, to employees of the University Computer Center (Support) who are responsible for the technical management of the systems to the extent required.

When using DFNconf, the data are processed on servers of DFN-Verein. For this purpose, DFN-Verein operates its own cluster consisting of three Adobe Connect servers.

Information regarding objections pursuant to Art. 21 (1) DSGVO

You have the right to object at any time, for reasons arising from your particular situation, to the processing of data relating to you which is carried out on the basis of Article 6 paragraph 1 lit. e of the DPA (data processing in the public interest).

Addition notes

Access to the web-based video conferencing system of the University IT Systems is provided by the learning platform ILIAS. Information on registration and data protection can be found here:

<https://ilias.uni-freiburg.de/>

<https://ilias.uni-freiburg.de/ilias.php?baseClass=illmprintGUI>